

## **Regulation and Quality Improvement Authority**

### **Register of Interests**

The Code of Accountability requires the Chairperson, Board Members, Executive Directors and members of staff to declare interests which are relevant and material to the Authority. All managers or budget-holders within the Authority, having delegated responsibility to commit or influence commitment of Public Funds shall declare such interests. Any managers appointed in the future shall do so on appointment.

Interests that shall be regarded as 'relevant and material' are:

- a) Directorships, including non-executive directorships held in private companies or PLCs (with the exception of those of dormant companies) likely or possibly seeking to do business with the HSC.
- b) Ownership or part-ownership of private companies, businesses or consultancies likely or possibly seeking to do business with the HSC.
- c) Majority or controlling share holdings in organisations likely or possibly seeking to do business with the HSC.
- d) A position of trust in a charity or voluntary organisation involving the field of health and social care.
- e) Any connection with a voluntary or other organisation contracting for HSC services.
- f) Any commercial interest in a decision of the Authority.

At the time Board Members' interests are declared, they shall be recorded in the Board minutes. Any changes in interests shall be declared at the next Board meeting following the change occurring.

Board Members' directorships of companies likely or possibly seeking to do business with the HSC shall be published in the Board's Annual Report. The information shall be kept up to date for inclusion in succeeding Annual Reports.

During the course of a Board meeting, if a conflict of interest is established, the Member concerned shall, as soon as practicable after its commencement, disclose the fact. It shall be disclosed in a manner that cannot be perceived to influence subsequent discussion or decision. The member shall withdraw from the meeting and play no part in the relevant discussion or decision. (**NB** there may be exceptional circumstances, and SO.6.2.23 shall be applied).

Such interests may also be created by the involvement of a spouse or close family member in such matters.

### **Register of Interests**

The Chief Executive shall ensure that a Register of Interests is established to record formally declarations of interests of Board members. In particular the Register shall include details of all directorships and other relevant and material interests, which have been declared by the Chairperson of the Board, Board Members, the Chief Executive, Executive Directors, managers and budget-holders.

While additional interests or changes in interests should be notified as they arise and incorporated in the Register, an annual review is also to be undertaken. This annual review of the Register shall seek notification of any changes to interests that may have arisen but not notified during the preceding twelve months.

The Register shall be available to the public and the Chief Executive shall take reasonable steps to bring the existence of the Register to the attention of the local population and to publicise arrangements for viewing it.

If Board Members, Chief Executive, Executive Directors, or managers / budget-holders have any doubt about the relevance of an interest, this shall be discussed

with the Chairperson, Chief Executive or the staff member's Executive Director as appropriate,

The **general principle** to be adopted is that if there is uncertainty regarding the need to disclose a particular matter then, **in the interests of openness, disclosure shall be made.**

Fig 1. Table showing Board members register of interests as at 31 March 2011

	<b>Consultancies and/or direct employment</b>	<b>Fee-paid work</b>	<b>Shareholdings</b>	<b>Fellowships/trusteeships and membership of voluntary bodies</b>	<b>Any other personal interests not covered above</b>	<b>Non-personal interests</b>
<b>Richard Adams</b>	None	None	None	None	None	None
<b>Ian Carson</b>	None	None	None	None	None	None
<b>Geraldine Donaghy</b>	None	None	None	None	None	None
<b>Lilian Jennett</b>	Civil servant NICS, Department of Social development Belfast; Board member, Probation Board	Lay partner of the Health Professions Council, London	None	Custody Visitor, Policing Board;	None	None
<b>Ruth Laird</b>	Commissioner, NI Judicial Appointments Commission; Non-Executive Director, NI Transport Holdings Company; Civil Service Commissioner NI; Parole Commissioner, NI	None	None	Member of the Council of the University of Ulster	None	None

	<b>Consultancies and/or direct employment</b>	<b>Fee-paid work</b>	<b>Shareholdings</b>	<b>Fellowships/trusteeships and membership of voluntary bodies</b>	<b>Any other personal interests not covered above</b>	<b>Non-personal interests</b>
<b>Allen McCartney</b>	Consultant to Skanios Ltd.,  Independent Board Member, DRD  Lay Magistrate  Lay Assessor, NIMDTA	Consultant to Presbyterian Church in Ireland	None	Board member, East Belfast Mission	None	None
<b>Patricia McCoy</b>	None	None	None	None	1 Emeritus Professor of Physiotherapy, University of Ulster 2 Life member and Fellow of the Chartered Society of Physiotherapy	None
<b>Una O’Kane</b>	None	None	None	Governor, Northern Regional College; St Pius X College, Magherafelt; St Patrick’s College Maghera.  Vice Chair Staff Commission for Education and Library Boards	None	None

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<b>Colin Reid</b>	Policy and Public Affairs Advisor for NSPCC NI with responsibility for NSPCC public policy development, public affairs and research		90 shares in Shire Pharmaceuticals	I represent NSPCC on a number of fora and bodies:  Strategic Management Board of Public Protection Arrangements Northern  Childcare Research Forum  I am also a member of the NI Association of Social Workers (NIASW)	None	Spouse: Clinical Trials Co-ordinator for Radiology Belfast City Hospital Sister: IT Manager Belfast HSC Trust Cousin: Deputy Editor Lancet
<b>Austin Smith</b>	None	None	None	None	None	None