

Date: 24 May 2011

Dear

## REGISTRATION WITH RQIA

The Regulation and Improvement Authority (Independent Health Care) (Fees and Frequency of Inspections) (Amendment) Regulations (Northern Ireland) 2011 came into operation on 1 April 2011. Following this, any practice in Northern Ireland where **private dental care and treatment** is provided is required to register with The Regulation and Quality Improvement Authority (RQIA).

Only practices where the sole purpose is the provision of general dental services or personal dental services by a dental practitioner are exempt from regulation.

**On 28 March 2011 we wrote to you requesting you to make an application for registration to comply with the above regulations.**

**To date we have not received your application.**

To carry on or manage a practice providing private dental care and treatment without being registered, is an offence under Article 12 of The Health and Social Services (Quality, Improvement and Regulation) (Northern Ireland) Order 2003. Anyone who refuses to register may be subject to legal action.

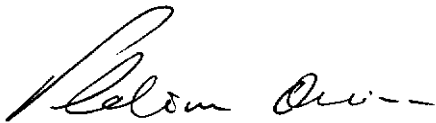
If you intend to provide private dental care and treatment, you should return to RQIA all relevant application forms and Access NI Enhanced Disclosure forms for all relevant persons (see guidance notes for detail) as well as the pre registration self assessment form. Application forms are available on the RQIA website or by contacting the registration team on 90517500.

**All forms must be submitted to RQIA by 7 June 2011.**

If you do not intend to provide any kind of private dental care and treatment, please return the certification of exemption form to RQIA.

If you have not received an application pack please contact RQIA immediately.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Phelim Quinn', with a long horizontal flourish extending to the right.

**Phelim Quinn**  
**Director of Operations & Chief Nurse Advisor**

Date: 27 May 2011

Dear

## REGISTRATION WITH RQIA

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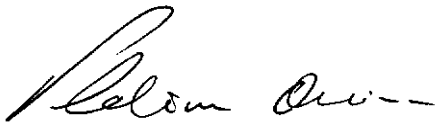
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**All forms must be submitted to RQIA by 10 June 2011.**

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If you have not received an application pack please contact RQIA immediately.

Yours sincerely

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**Phelim Quinn**  
**Director of Operations & Chief Nurse Advisor**