

19 July 2017

Dear Registered Provider

Registration of Residential Care Beds in Nursing Homes

Further to my letter, dated 21 June 2017, in relation to the provision of residential care beds in nursing homes, I wish to provide further detail on the process for separate registration of these services. If you only provide nursing care within your nursing home, no further action is required.

Application to Register a Separate Residential Care Home

For nursing homes planning to register their current residential care beds as a separate residential care home, you are required to complete an application form for this registration and an application to vary the numbers of nursing beds in your nursing home.

Variation to Registration to Accommodate Named Residents in a Nursing Home

For those of you who do not wish to register current residential care beds as a separate residential care home, you are required to apply to RQIA to vary your nursing home registration to accommodate specific ('named') residents only. It should be noted that should any of the specifically 'named' residents no longer be accommodated in the home, this place will revert to a nursing place. In each case you must notify RQIA, and your registration certificate will be amended to reflect this change.

Nursing Homes No Longer Utilising Residential Care Places

Where your service is not currently utilising its residential care places, you are required to complete an application form to remove the residential care categories from your nursing home registration.

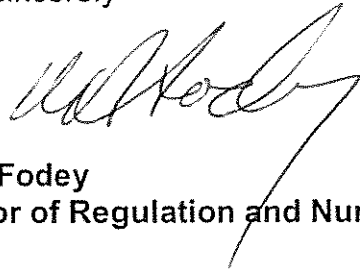
I wish to reassure you that no additional fees will be applied as part of this process.

In the coming weeks, RQIA's inspector for your service will contact you to provide advice and guidance on the registration process, and to discuss any queries you may have.

Assurance, Challenge and Improvement in Health and Social Care

I have also attached a list Frequently Asked Questions, which may address your queries. In the meantime, should you have any further queries, please contact your inspector, or RQIA's Registration team, on (028) 9051 7500.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Kathy Fodey', with a long, sweeping tail stroke extending downwards and to the right.

Kathy Fodey
Director of Regulation and Nursing

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