



RQIA Board Meeting

Date of Meeting	19 March 2020
Title of Paper	Public Session Minutes
Agenda Item	1
Reference	Min / Jan20 / public
Author	Hayley Barrett
Presented by	Prof. Mary McColgan
Purpose	To provide Board members with a record of the previous meeting of the RQIA Board.
Executive Summary	The minutes contain an overview of the key discussion points and decisions from the Board meeting on 16 January 2020
FOI Exemptions Applied	None
Equality Impact Assessment	Not applicable
Recommendation/ Resolution	The Board is asked to APPROVE the minutes of the Board meeting on 16 January 2020
Next steps	The minutes will be formally signed off by the Chair.

PUBLIC SESSION MINUTES

<p>RQIA Board Meeting Boardroom, RQIA 16 January 2020; 10.45pm</p>	
<p>Present Prof. Mary McColgan OBE (MMcC) Lindsey Smith (LS) Denis Power (DP) Robin Mullan (RM) Seamus Magee OBE (SM) Patricia O’Callaghan (POC) Sarah Havlin (SH) Gerry McCurdy (GMcC)</p> <p>Apologies Dr Norman Morrow (NM)</p>	<p>Officers of RQIA in attendance Olive Macleod OBE (Chief Executive) (OM) Dr Lourda Geoghegan (Director of Improvement and Medical Director) (LG) Jennifer Lamont (Head of Business Support) (JL) Dermot Parsons (Director of Assurance) (DPa) Malachy Finnegan (Communications Manager) (MF) Hayley Barrett (Business Manager) (HB) Lyn Buckley (Senior Inspector) (LB)</p>

1.0 Welcome and Apologies

- 1.1 MMcC welcomed all members and Officers of the Board to this meeting. Apologies were noted from Dr Norman Morrow.
- 1.2 MMcC welcomed Gavin Davidson (GD) and Dr Claire McCartan (CMcC) from the School of Social Sciences, Education and Social Work, Queen’s University Belfast.
- 1.3 MMcC welcomed Lyn Buckley, Senior Inspector to the meeting as an observer.

2.0 Agenda Item 1 – Review of International Evidence of the Effectiveness of the use of CCTV in Care Home Settings

- 2.1 OM advised that she had commissioned Queen’s University to complete a Review of International Evidence of the Effectiveness of the use of CCTV in Care Home Settings. RQIA’s guidance on the use of CCTV was published in 2016.
- 2.2 GD presented his findings following the review of international evidence, concluding that there is insufficient research evidence to support the proposal that CCTV in care home settings drove improvement in the quality of care. There are a range of complex issues which need to be considered

and addressed but the available research evidence does not support its use in the context of improving the safety and quality of care. The report also highlights that the relevant legal issues (especially regarding covert surveillance) are complex. If the use of CCTV is expanded consultation, consent and best interests are central considerations. The practical and operational issues are also key.

2.3 GD agreed to circulate the CCTV Rapid Evidence Assessment Draft Report to Board members for comment.

2.4 **Resolved Action (213)**
The CCTV Rapid Evidence Assessment Draft Report to be shared with Board members for comment.

2.5 OM advised that a formal presentation of the CCTV Rapid Evidence Review is scheduled for 28 February at Queen's University Belfast, with an invited audience including DoH, Trusts, COPNI and PSNI. There will be an opportunity to discuss the timeliness of findings and lessons for collaborative working.

2.6 Board members acknowledged their appreciation to GD and his colleagues for the presentation and found the findings interesting and challenging. The Board welcomed the discussion in relation to the limitations of the use of CCTV in advancing quality improvement.

3.0 Agenda Item 2 – Minutes of the public meeting of the Board held on Thursday 21 November 2019 and matters arising

3.1 Board members **APPROVED** the minutes of the Board held on Thursday 21 November 2019.

3.2 Board members noted that actions 211 and 212 are now complete.

4.0 Agenda Item 3 –Declaration of Interests

4.1 MMcC asked Board members if, following consideration of the agenda items, any interests were required to be declared in line with Standing Orders. RM advised that he is a member of the Equality Commission.

5.0 Agenda Item 4 – Acting Chair's Report

5.1 MMcC advised Board members of the Accountability Meeting chaired by Dr McBride on Wednesday 8 January. MMcC advised that the approved minutes of the previous Accountability and Ground Clearing meeting and the draft minutes of 8 January have been shared with Board members.

5.2 MMcC advised Board members that she and DP attended an IHRD workshop on 10 December, in relation to the HSC Draft Board Members' Handbook. MMcC advised that it is anticipated that the Handbook will be made available for wider dissemination by March 2020.

5.3 MMcC advised of a RADaR workshop on 4 December facilitated by Prof Taylor that explored the project's developments to date.

5.4 MMcC advised of other meetings to include participation in RQIA Learning Week, NI Leadership and Governance Conference and the RQIA Remit Subgroup meeting.

5.5 Board members **NOTED** the Acting Chair's Report.

6.0 Agenda Item 5 – Corporate Performance Report (Quarter 3)

6.1 JL presented the Corporate Performance Report (Quarter 3) to Board members.

6.2 JL advised that one action has been completed and 18 actions are on target to be completed by the completion date. JL highlighted that action 2.4 has been deferred to quarter 4. JL advised that action 1.5 has not been achieved by the completion date due to resource issues.

6.3 JL advised Board members that the Corporate Performance Report (Quarter 4) will be presented to the Board on 21 May 2020.

6.4 Resolved Action (214)

Corporate Performance Report (Quarter 4) to be presented to the Board on 21 May 2020.

6.5 Board members **APPROVED** the Corporate Performance Report (Quarter 3).

7.0 Agenda Item 6 – IRRS Mission

7.1 MMcC advised that the presentation on the IRRS Mission has been deferred.

7.2 Board members **DEFERRED** the IRRS Mission.

8.0 Agenda Item 7 – Chief Executive's Report

8.1 OM advised Board members of media coverage since the last meeting in relation to Owen Mor Care Centre, Valley Nursing Home, Ulster Independent Clinic, Muckamore Abbey Hospital, Bluestone and Western Trust mental health services.

8.2 DPa advised Board members that written representation is likely to be received from the Responsible Person of the Valley Nursing Home following enforcement action. A Decision Making Panel will be convened on 31 January, if representation is received. POC and SH will represent the Board on this panel.

- 8.3 Board members noted the key meetings attended by the Chief Executive.
- 8.4 OM advised Board members that two 'statements of claim' for the next stage of proceedings in relation to a legal challenge to RQIA.
- 8.5 OM informed Board members that a number of staff took part in strike action on 18 December. The main impact was on our ability to undertake inspection activity.
- 8.6 Board members noted the enforcement action since the last meeting. LG advised of enforcement activity in relation to Ulster Independent Clinic and their medical governance arrangements. LG advised of engagement with the Charities Commission and the CMO in respect of Ulster Independent Clinic.
- 8.7 MMcC acknowledged the improvements identified in Muckamore Abbey Hospital with a positive outcome. MMcC on behalf of the Board expressed their thanks to RQIA staff for the work involved in this process.
- 8.8 Board members **NOTED** the Chief Executive's Report.

9.0 Agenda Item 8 - RQIA Finance Update

9.1 JL presented the finance report advising of a £60k easement had been made to the Department. JL advised that the Executive Team will meet to determine if a second easement will be required, however RQIA are currently on target to break even.

9.2 Board members **NOTED** the RQIA Finance Update.

9.3 Agenda Item 9 – Any other business

9.4 As there was no other business, MMcC thanked Board members and Officers for their attendance and contribution and brought the meeting to a close.

**Date of next meeting:
19 March 2020**



Signed

M. Mc Colgan



**Professor Mary McColgan
Acting Chair**

Date 20 February 2020

Board Action List

Action number	Board meeting	Agreed action	Responsible Person	Date due for completion	Status
213	16 January 2020	The CCTV Rapid Evidence Assessment Draft Report to be shared with Board members for comment.	Business Manager	19 March 2020	
214	16 January 2020	Corporate Performance Report (Quarter 4) to be presented to the Board on 21 May 2020.	Business Manager	21 May 2020	

Key

Behind Schedule	
In Progress	
Completed or ahead of Schedule	