



The Regulation and
Quality Improvement
Authority

RQIA Board Meeting

Date of Meeting	8 July 2021
Title of Paper	Public Session Minutes
Agenda Item	3
Reference	Min / Jun21 / public
Author	Hayley Barrett
Presented by	Christine Collins MBE
Purpose	To provide Board members with a record of the previous meeting of the RQIA Board.
Executive Summary	The minutes contain an overview of the key discussion points and decisions from the Board meeting on 30 June 2021.
FOI Exemptions Applied	None
Equality Impact Assessment	Not applicable
Recommendation/ Resolution	The Board is asked to APPROVE the minutes of the Board meeting on 30 June 2021.
Next steps	The minutes will be formally signed off by the Interim Chair.

PUBLIC SESSION MINUTES

<p>RQIA Board Meeting Via Zoom Wednesday 30 June 2021, 9.04am</p>	
<p>Present Christine Collins MBE (Interim Chair) (CC) Neil Bodger (NB) Alan Hunter (AH) Prof. Stuart Elborn (SE) Bronagh Scott (BS) Suzanne Rice (SR)</p> <p>Apologies: Jacqui McGarvey (JMcG) Lynn Long (Acting Deputy Director of Improvement) (LL)</p>	<p>Officers of RQIA in attendance Dr Tony Stevens (Interim Chief Executive) (TS) Emer Hopkins (Acting Director of Improvement) (EH) Karen Harvey (Professional Advisor, Social Work)(KH) Jacqui Murphy (Acting Head of Business Support Unit) (JM) Julie-Ann Walkden (Deputy Director of Assurance) (JAW) Malachy Finnegan (Communications Manager) (MF) Hayley Barrett (Business Manager) (HB) Lesley Mitchell, HSC LC Associate (LM)</p>

1.0 Agenda Item 1 - Welcome and Apologies

- 1.1 The meeting commenced at 9.04am.
- 1.2 CC welcomed all Members and Officers of the Board to this meeting. Apologies were noted from Jacqui McGarvey and Lynn Long.

2.0 Agenda Item 3 –Declaration of Interests

- 2.1 CC asked Board members if, following consideration of the agenda items, any interests were required to be declared in line with Standing Orders.
- 2.2 CC declared an interest due to her position as Chair of the Patient Client Council (PCC), however, DoH has confirmed that the position is time bound and that it is actively seeking to recruit a Chair. CC would recuse herself from dealing with any matters which she considers would constitute a conflict of interest in relation to her respective role as Chair of the PCC.
- 2.3 TS declared that, as former Medical Director of Belfast Health and Social Care Trust and former Chief Executive of Northern Health and Social Care Trust,

that he would excuse himself from any historic matters that arise for discussion regarding Muckamore Abbey Hospital that relate to his previous roles. The DoH has provided advice that a conflict would occur if any matters or issues relate to TS' previous role of Medical Director of the Belfast Health and Social Care Trust. Based on this advice, TS will consider the potential for any conflict of interest in respect of Muckamore Abbey Hospital as and when a related matter arises. In respect of the Deceased Patient Review, or any other matter relating to Dr Watt, TS has effectively recused himself from RQIA's undertakings, referring these matters to the Chair of the Board and the Acting Director of Improvement.

- 2.4 BS advised that she is an Associate with the HSC Leadership Centre and is currently seconded to DoH, via HSC Leadership Centre, to advise on COVID surge planning. If any areas arise that cause a conflict she will excuse herself.

3.0 Agenda Item 3 – Audit and Risk Assurance Committee Business

- 3.1 NB, Chair of the Audit and Risk Assurance Committee, informed members that at the meeting of 24 June 2021, Committee members reviewed the minutes of 13 May 2021 and BSO Assurance Statement for 2020-21.

- 3.2 NB advised that Brian Clerkin, ASM Belfast, presented the Report to Those Charged with Governance (RTTCWG) outlining an issue regarding RQIA dilapidation payments, the Lands Tribunal Order and compensation payments. NB informed members that this is not material within the accounts.

- 3.3 NB informed the Board that the Committee approved the Annual Report and Accounts 2020-21 which is presented to the Board today for approval.

- 3.4 NB advised of other documents reviewed by the Committee, including the Internal Audit Charter, RQIA Fraud, Bribery and Whistleblowing reports and an update on DoH Financial Circulars.

- 3.5 The Interim Chair thanked NB for this comprehensive update following the meeting of 24 June 2021.

3.6 Resolved Action (231)

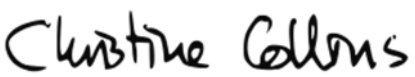
Minutes of the Audit and Risk Assurance Committee of 13 May 2021 to be presented to the Board on 8 July.

- 3.7 Board members **NOTED** the Audit and Risk Assurance Committee Business.

4.0 Agenda Item 5 - Any Other Business

- 4.1 As there was no other business, the Interim Chair thanked Board Members and Officers for their attendance and contribution and brought the meeting to a close (9.10am).


**Date of next meeting:
Thursday 8 July 2021**

Signed 



**Christine Collins MBE
Interim Chair**

Date 8 July 2021

Board Action List

Action number	Board meeting	Agreed action	Responsible Person	Date due for completion	Status
234	30 June 2021	Minutes of the Audit and Risk Assurance Committee of 13 May 2021 to be presented to the Board on 8 July.	Business Manager	8 July 2021	

Key

Behind Schedule	
In Progress	
Completed or ahead of Schedule	