

Register of Interests

The Code of Accountability requires the Chairperson, Authority Members, Executive Directors and members of staff to declare interests which are relevant and material to the Authority. All managers or budget-holders within the Authority, having delegated responsibility to commit or influence commitment of Public Funds shall declare such interests. Any managers appointed in the future shall do so on appointment.

Interests that shall be regarded as 'relevant and material' are:

- a) Directorships, including non-executive directorships held in private companies or PLCs (with the exception of those of dormant companies) likely or possibly seeking to do business with the HSC.
- b) Ownership or part-ownership of private companies, businesses or consultancies likely or possibly seeking to do business with the HSC.
- c) Majority or controlling share holdings in organisations likely or possibly seeking to do business with the HSC.
- d) A position of trust in a charity or voluntary organisation involving the field of health and social care.
- e) Any connection with a voluntary or other organisation contracting for HSC services.
- f) Any commercial interest in a decision of the Authority.

At the time Authority Members' interests are declared, they shall be recorded in the Authority minutes. Any changes in interests shall be declared at the next Authority meeting following the change occurring.

Authority Members' directorships of companies likely or possibly seeking to do business with the HSC shall be published in the Annual Report. The information shall be kept up to date for inclusion in succeeding Annual Reports.

During the course of an Authority meeting, if a conflict of interest is established, the Member concerned shall, as soon as practicable after its commencement, disclose the fact. It shall be disclosed in a manner that cannot be perceived to influence subsequent discussion or decision. The member shall withdraw from the meeting and play no part in the relevant discussion or decision. (**NB** there may be exceptional circumstances, and SO.6.2.23 shall be applied).

Such interests may also be created by the involvement of a spouse or close family member in such matters.

Register of Interests

The Chief Executive shall ensure that a Register of Interests is established to record formally declarations of interests of Authority Members. In particular, the Register shall include details of all directorships and other relevant and material interests, which have been declared by the Chairperson of the Authority, Authority Members, the Chief Executive, Executive Directors, managers and budget-holders.

While additional interests or changes in interests should be notified as they arise and incorporated in the Register, an annual review is also to be undertaken. This annual review of the Register shall seek notification of any changes to interests that may have arisen but not notified during the preceding twelve months.

The Register shall be available to the public and the Chief Executive shall take reasonable steps to bring the existence of the Register to the attention of the local population and to publicise arrangements for viewing it.

If Authority Members, Chief Executive, Executive Directors, or managers / budget-holders have any doubt about the relevance of an interest, this shall be discussed with the Chairperson, Chief Executive or the staff member's Executive Director as appropriate.

The **general principle** to be adopted is that if there is uncertainty regarding the need to disclose a particular matter then, **in the interests of openness, disclosure shall be made.**

RQIA Authority Members Register of Interests as at April 2024

Name	Consultancies and/or direct employment	Fee-paid work	Shareholdings	Fellowships/trusteeships and membership of voluntary bodies	Any other personal interests not covered above	Non-personal interests
Christine Collins Chair	None	None	None	Member of Northern Ireland Rare Disease Partnership (Charity)	None	None
Alphy Maginness	Associate with HSC Leadership Centre	None	None	None	Volunteer with Special Olympics Member of SDLP	None
Cheryl Lamont	None	None	None	None	IFA Board Deputy Lieutenant, Belfast Glentoran WFC Vice-Chair UEFA Women's Committee Member	None
Mary McIvor	None	None	None	None	None	None
Nazia Latif	I have delivered training for MindWise, a charity that has some services registered with RQIA. I have worked with NISCC to develop a digital resource on human rights for social workers.	None	None	None	None	None

Name	Consultancies and/or direct employment	Fee-paid work	Shareholdings	Fellowships/trusteeships and membership of voluntary bodies	Any other personal interests not covered above	Non-personal interests
Sarah Wakfer	Non-Executive Director, Prison Service Management Board (Prison Healthcare subject to RQIA inspection)	None	None	None	None	None
Stuart Elborn	Employee of Queen's University Belfast Consultancies: Grant funding through public/industry program three European commissions	None	None	Fellow of the European Respiratory Society Fellow of the Royal College of physicians London Fellow of the Academy of medical sciences	QUBIS	None