

Day Care Setting

The Day Care Setting Regulations (Northern Ireland) 2007 Regulation 20.- (1) The registered person shall, having regard to the size of the day care setting, the statement of purpose and the number and needs of the service users-

(c) ensure that the persons employed to work in the day care setting –

(i) receive appraisal, mandatory training and other training appropriate to the work they are to perform

Restraint or Managing Challenging Behaviour	Complaints Management	Management of Records
Supervision and Appraisal	Safe and Healthy Working Practices	Adult Safeguarding
Fire Safety	Medicines Management	

TRAINING SUBJECT	FREQUENCY	REGULATION	STANDARD	GUIDANCE / LINK
Restraint or Managing Challenging Behaviour	Consistent with the requirements of training programme used and must assure competency	<u>20 (1) (a)</u> <u>21 (3) (b)</u> <u>14 (3)</u>	<u>6.6</u> <u>21.4</u>	<u>Guidance on Restraint and Seclusion in Health and Personal Social Services, Department of Health Human Rights Working Group, August 2005.</u>
Complaints management	During induction, then the frequency should be compliant with the organisations policy and procedure	<u>20 (1) (a)</u> <u>21 (3) (b)</u>	<u>14.8</u> <u>21.4</u>	<u>Complaints in Health and Social Care Standards and Guidelines for Resolution and Learning, 2009</u>
Management of Records	During induction, then the frequency should be compliant with the organisations policy and procedure	<u>20 (1) (a)</u> <u>21 (3) (b)</u>	<u>19.4</u> <u>21.4</u>	<u>Records Management Good Management Good Records, Department of Health, November 2011</u>

<p>Supervision and appraisal</p>	<p>During induction, then frequency should be compliant with the organisations policy and procedure</p>	<p><u>20 (1) (a)</u> <u>21 (3) (b)</u></p>	<p><u>22.1</u> <u>21.4</u></p>	<p>Service providers are encouraged to support staff who supervise others to undertake accredited training for this purpose, e.g. QCF Level 5 Unit: Develop professional supervision practice in health, social care and children and young people’s work setting.</p>
<p>Safe and healthy working practices</p> <ul style="list-style-type: none"> • Accident prevention • Safe and healthy work environment • COSHH • First Aid • Food hygiene • Infection control • Maintenance and use of equipment and machinery • Moving and handling 	<p>During induction, then the frequency should be compliant with the organisations policy and procedure</p>	<p><u>20 (1) (a)</u> <u>21 (3) (b)</u> <u>14 (3)</u></p> <p><u>14 (1) (d)</u></p> <p><u>14 (2)</u></p>	<p><u>27.3</u> <u>21.4</u></p>	

Adult Safeguarding	During induction, then frequency should be compliant with the organisations policy and procedure and a minimum of once every 2 years.	<u>20 (1) (a)</u> <u>21 (3) (b)</u> <u>14 (3)</u>	<u>13.4</u> <u>13.10</u> <u>21.4</u>	
Fire Safety	During induction, then frequency should be compliant with the organisations policy and procedure and a minimum of once per year	<u>26 (4) (e)</u>	<u>28.4</u> <u>21.4</u>	<u>*1 HTM 84</u>
Medicines Management	During induction, then frequency should be compliant with the organisations policy and procedure	<u>13 (4)</u> <u>20 (1) (a) and (c) (i)</u>	<u>17.15</u> <u>21.4</u> <u>29.3</u> <u>29.4</u>	