



The Regulation and
Quality Improvement
Authority

**THE REGULATION AND QUALITY IMPROVEMENT
AUTHORITY**

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ANNOUNCED ESTATES INSPECTION

Inspection No:	IN016760
Establishment ID No:	11032
Name of Establishment:	Carn Court
Date of Inspection:	13 January 2015
Inspector's Name:	Raymond Sayers

1.0 GENERAL INFORMATION

Name of Day Care Centre:	Carn Court
Address:	Main Street Rosslea BT92 7DG
Telephone Number:	028 67751756
Registered Organisation/Provider:	Oaklee Housing Association
Registered Manager:	Mrs. Elizabeth McManus
Person in Charge of the centre at the time of Inspection:	Mrs. Elizabeth McManus
Other person(s) consulted during inspection:	Mr. Vincent Lavery (Head of Corporate Services NIAMH), Ms. Wendy Knox (Maintenance Officer Oaklee HA) & Ms. Emma Weaver (NIAMH)
Type of establishment:	Day Care Centre
Date and time of inspection:	13 January 2015 from 10.40 – 12.25 hours
Date of previous inspection:	28 July 2011
Name of Inspector:	Raymond Sayers

2.0 INTRODUCTION

The Regulation and Quality Improvement Authority (RQIA) is empowered under The Health and Personal Social Services (Quality, Improvement and Regulation) (Northern Ireland) Order 2003 to inspect Day Care Settings.

This is a report of an announced inspection to assess the quality of the premises and grounds in which the service is being provided including the upkeep of the building and engineering services and equipment. The report details the extent to which the standards measured during inspection were met.

3.0 PURPOSE OF THE INSPECTION

The purpose of this inspection was to consider whether the premises and grounds were safe, well maintained and remain suitable for their stated purpose in compliance with legislative requirements and current minimum standards. This was achieved through a process of evaluation of available evidence.

The Regulation and Quality Improvement Authority aims to use inspection to support providers in improving the quality of services, rather than only seeking compliance with regulations and standards.

The aims of the inspection were to examine the estates related policies, practices and monitoring arrangements for the provision of Day Care Settings, and to determine the provider's compliance with the following:

- The HPSS (Quality, Improvement and Regulation) (Northern Ireland) Order 2003;
- The Day Care Settings Regulations (Northern Ireland) 2007;
- The Day Care Settings Minimum Standards (DHSSPS, 2012).

Other published standards which guide best practice may also be referenced during the Inspection process.

4.0 METHODS/PROCESS

Specific methods/processes used in this inspection include the following:

- Discussion with : Mrs Liz McManus, Mr Vincent Lavery, Ms Wendy Knox & Ms Emma Weaver;
- Examination of records;
- Inspection of the centre internally and externally;
- Evaluation and feedback.

Any other information received by RQIA about this regulated establishment has also been considered by the Inspector in preparing for this inspection.

5.0 CONSULTATION PROCESS

During the course of the inspection, the Inspector spoke to Mrs. Elizabeth McManus, Ms. Wendy Knox, Ms. Emma Weaver & Mr. Vincent Lavery.

6.0 INSPECTION FOCUS

The inspection sought to establish the level of compliance achieved with respect to the following DHSSPS Day Care Centres Minimum Standards and to assess progress with the issues raised during and since the previous inspection:

Standards inspected:

- Standard 25 - Premises and grounds;
- Standard 27 - Safe and healthy working practices;
- Standard 28 - Fire safety.

7.0 PROFILE OF SERVICE

Carn Court Day Care Centre is situated within the town of Rosslea close to all community services. The facility is a purpose built, single storey accommodation including central communal/dining room, kitchen, shower/toilets, laundry, rest room and treatment room.

The service is provided to people over 65 years and is under the auspices of Oaklee Housing Association, Care in the Community.

The facility can accommodate 14 service users, and is open Wednesday & Friday each week.

8.0 SUMMARY

Following the Estates Inspection of Carn Court on 13 January 2015 improvements are required to comply with the Day Care Settings Regulations (Northern Ireland) 2007 and the criteria outlined in the following minimum standard:

- Standard 27 - Safe and healthy working practices;

This resulted in three requirements, outlined in the quality improvement plan appended to this report.

The internal fabric, services and finishes are maintained to a satisfactory standard; verification of several maintenance inspection certificates will however required to validate health & safety management issues.

The Estates Inspector would like to acknowledge the assistance of Mrs. Elizabeth McManus, Mr. Vincent Lavery, Ms Wendy Knox and Ms Emma Weaver during the inspection process.

9.0 INSPECTOR'S FINDINGS

9.1 Recommendations and requirements from previous inspection:

All the issues raised in the report of the previous estates inspection on 28 July 2011 have been addressed; no items have been reiterated from the previous report.

No	Regulation Ref.	Requirements	Action taken - as confirmed during this inspection	Inspector's Comments
1.	Regulation 14.(1)(a)	Forward to RQIA estates inspector, a copy of a currently valid Gas Safe Register inspection report for the kitchen gas cooker appliance.	Certificate examined & deemed valid.	Compliant
2.	Regulation 14.(1)(a)	Forward to RQIA estates inspector, a copy of a Portable Appliance Test schedule for electrical appliances on premises.	Certificate examined & deemed valid.	Compliant
3.	Regulation 14.(1)(a)	Complete a works action plan for implementation of legionella risk assessment recommendations.	Procedures implemented.	Compliant
4.	Regulation 26.(4)(a)	Complete an audit of all fire doors, draft a works action plan for implementation of recommended remedial/improvement works.	Implemented.	Compliant

5.	Regulation 26.(4)(a)	Consult with facility fire safety risk assessor to determine that the current user check regime of emergency lighting installation is compliant with BS5266.	Maintenance inspections implemented.	Compliant
6.	Regulation 26.(4)(a)	Implement and record a visual inspection regime for the fire fighting equipment.	Procedures implemented.	Compliant

No	Minimum Standard Ref.	Recommendations	Action Taken – as confirmed during this inspection	Inspector's Comments
		N/A		

9.2 Standard 25 - Premises and grounds - *The premises and grounds are safe, well maintained and remain suitable for their stated purpose*

9.2.1 There was evidence of maintenance activities and the facility was decorated to a good standard. There are no issues noted as requiring corrective/improvement works with regard to this standard.

9.3 Standard 27 - Safe and healthy working practices - *The centre is maintained in a safe manner*

9.3.1 Safe and healthy working practices are evident in the facility and compliant with this standard, although some issues have been identified for attention by the user. Items requiring corrective/improvement works action are detailed in the following paragraphs 9.3.2-9.3.4 and in the section of the attached quality improvement plan titled '**Standard 27 - Safe and healthy working practices**'.

9.3.2 The facility space heating system utilizes Economy 7 storage heaters; protective guards are not used to cover hot surfaces. We are informed that individual day care clients are individually assessed with regard to the risk from hot surfaces.
(Reference: Quality Improvement Plan Item 1)

9.3.3 Portable electrical appliances were last subjected to inspection & testing in June 2013.
(Reference: Quality Improvement Plan Item 2)

9.3.4 A valid Gas Safe Register inspection engineer safety report for the kitchen cooker gas appliance was not available for examination.
(Reference: Quality Improvement Plan Item 3)

9.4 Standard 28: Fire safety - *Fire safety precautions are in place that reduce the risk of fire and protect service users staff and visitors in the event of fire.*

9.4.1 Fire Safety procedures in the facility are compliant with this standard. Records inspected demonstrate satisfactory attention to fire safety matters, the last fire risk assessment was completed on 31 October 2014. There are no issues which need to be addressed with regard to this standard.

10.0 QUALITY IMPROVEMENT PLAN

The details of the Quality Improvement plan appended to this report were discussed with Mrs. Elizabeth McManus as part of the inspection process.

The timescales commence from the date of inspection.

Requirements are based on The HPSS (Quality, Improvement and Regulation) (Northern Ireland) Order 2003 and The Day Care Settings Regulations (Northern Ireland) 2007 and must be met.

Recommendations are based on the Department of Health, Social Services and Public Safety's minimum standards for registration and inspection, promote current good practice and should be considered by the management of the centre to improve the quality of life experienced by residents.

The registered provider is required to record comments on the quality improvement plan.

11.0 Enquiries

Enquiries relating to this report should be addressed to:

**Regulation and Quality Improvement Authority
9th Floor
Riverside Tower
5 Lanyon Place
BELFAST
BT1 3BT**

Quality Improvement Plan

Announced Estates Inspection

Carn Court Day Care Centre: ID 11032

13 January 2015

QIP Position Based on Comments from Registered Persons (for RQIA use only)			QIP Closed		Estates Officer	Date
			Yes	No		
A.	All items confirmed as addressed.					
B.	All items either confirmed as addressed or arrangements confirmed to address within stated timescales.	x	x		R Sayers	05/03/2015
C.	Clarification or follow up required on some items.					

NOTES:

The details of the quality improvement plan were discussed with Mrs. Elizabeth McManus, Mr. Vincent Lavery, Ms. Wendy Knox & Ms. Emma Weaver during the inspection process.

The timescales commence from the date of inspection.

Requirements are based on The HPSS (Quality, Improvement and Regulation) (Northern Ireland) Order 2003 and The Day Care Settings Regulations (Northern Ireland) 2007 and must be met.

Recommendations are based on the Department of Health, Social Services and Public Safety's minimum standards for registration and inspection, promote current good practice and should be considered by the management of the centre to improve the quality of life experienced by clients.

The registered provider is required to record comments on the quality improvement plan.

The quality improvement plan is to be completed by the registered provider and registered manager and returned to **estates@rqia.org.uk**.

Please complete the following table to demonstrate that this Quality Improvement Plan has been completed by the registered manager and approved by the responsible person / identified responsible person:

NAME OF REGISTERED MANAGER COMPLETING QIP	Emma Weaver
NAME OF RESPONSIBLE PERSON / IDENTIFIED RESPONSIBLE PERSON APPROVING QIP	Billy Murphy

Announced Estates Inspection to Carn Court Day Care Centre on 13 January 2015

Assurance, Challenge and Improvement in Health and Social Care

Standard 25 - Premises and grounds

The following requirements and recommendations should be noted for action in relation to Standard 25 - Premises and grounds

Item	Regulation Reference	Restated Requirements	Timescale	Details Of Action Taken By Registered Person (S)
		N/A		
Item	Regulation Reference	Requirements	Timescale	Details Of Action Taken By Registered Person (S)
		N/A		
Item	Standard Reference	Recommendations	Timescale	Details Of Action Taken By Registered Person (S)
		N/A		

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Assurance, Challenge and Improvement in Health and Social Care

Standard 27 - Safe and healthy working practices

The following requirements and recommendations should be noted for action in relation to Standard 27 - Safe and healthy working practices

Item	Regulation Reference	Restated Requirements	Timescale	Details Of Action Taken By Registered Person (S)
		N/A		
Item	Regulation Reference	Requirements	Timescale	Details Of Action Taken By Registered Person (S)
1	26.(4)(a)	Verify that a safe hot water & hot surfaces risk assessment is completed for the premises and that all required control measures are implemented. (Reference: Report paragraph 9.3.2)	Immediate & ongoing	All local risk assessments are in place. Niamh will liase with Choice Housing to ensure all risk is minimised. The installation of new heaters risks are minimised with new heaters.
2	26.(4)(a)	Submit verification that portable electrical appliances are subjected to periodic inspection & testing in compliance with a valid health and safety risk assessment. (Reference: Report paragraph 9.3.3)	8 weeks	Registered person will request copy of PAT certificate from Choice and forward copy.
3	26.(4)(a)	Submit verification that the kitchen gas cooker appliance is inspected and deemed safe by a competent gas safe register engineer. (Reference: Report paragraph 9.3.4)	8 weeks	Registered person will request certificate from Choice Housing & submit copy.
Item	Standard Reference	Recommendations	Timescale	Details Of Action Taken By Registered Person (S)
		N/A		

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Assurance, Challenge and Improvement in Health and Social Care

Standard 28 - Fire Safety

The following requirements and recommendations should be noted for action in relation to Standard 28 - Fire Safety

Item	Regulation Reference	Restated Requirements	Timescale	Details Of Action Taken By Registered Person (S)
		N/A		
Item	Regulation Reference	Requirements	Timescale	Details Of Action Taken By Registered Person (S)
		N/A		
Item	Standard Reference	Recommendations	Timescale	Details Of Action Taken By Registered Person (S)
		N/A		

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Assurance, Challenge and Improvement in Health and Social Care