

Announced Follow Up Premises Inspection Report 6 April 2017



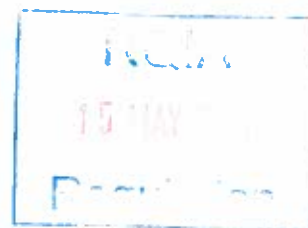
Glenshane Care Association

Type of service: Day Care Setting

Address: 50 Glenshane Business Park, Legavallon Road, Dungiven,
BT47 4QL

Tel No: 02877742948

Inspector: P Cunningham



www.rgia.org.uk

Assurance, Challenge and Improvement in Health and Social Care

1.0 Summary

An announced premises inspection of Glenshane Care Association took place on 6 April 2017 from 11:00 to 12:00.

Following a visit to the centre by RQIA Estates Support Officer on 29 March 2017, it was found that records relating to the centres fire alarm and detection system and the emergency lighting installation indicated that the maintenance and upkeep of the systems was not fully up to date.

The centre shares the building as a tenant and the Day Care Worker explained that the upkeep of the systems by specialist contractors falls to the landlord and that the records may be in their possession. The registered manager has been absent from the centre since January 2017 and the Day Care Worker suggested that oversight of these matters may have lapsed due to this.

The purpose of this inspection was to follow up on this matter.

The following areas were examined during the inspection:

- Maintenance records for the fire alarm and detection system
- Maintenance records for the emergency lighting system
- Fire risk assessment and fire risk assessment review

This inspection was underpinned by The Day Care Setting Regulations (Northern Ireland) 2007 and The Day Care Settings Minimum Standards (DHSSPS, 2012).

1.1 Inspection outcome

	Requirements	Recommendations
Total number of requirements and recommendations made at this inspection	1	2

Details of the Quality Improvement Plan (QIP) within this report were discussed with Anne Marie Convery, Day Care Worker, as part of the inspection process. The timescales for completion commence from the date of inspection.

Enforcement action did not result from the findings of this inspection.

1.2 Actions/enforcement taken following the most recent premises inspection

Other than those actions detailed in the previous QIP there were no further actions required to be taken following the most recent premises inspection dated 5/8/14 ref IN018071.

2.0 Service Details

Registered Provider: Glenshane Care Association Responsible Individual Glenshane Care Association Ltd/Ms Margret Grieve	Registered Manager: Amanda Kelly (Currently not in post at this service)
Person in charge at the time of inspection: Anne Marie Convery, Day Care Worker	Registered manager: There has been no registered manager from 30 January 2017
Categories of care: DCS-LD, DCS-LD(E), DCS-PH, DCS-PH(E)	Date manager registered: There are plans to recruit a new manager and the person in charge at the time of this inspection (Day Care Worker) stated that a new manager was due to commence employment on Monday 10 April 2017

3.0 Methods/processes

During the inspection the inspector met with Anne Marie Convery, Day Care Worker and the Nominated Fire Safety Officer for the landlord based in the adjoining building.

- The following records were examined during the inspection:
- Maintenance records for the fire alarm and detection system
 - Maintenance records for the emergency lighting system
 - Fire risk assessment and fire risk assessment review

4.0 The inspection

4.1 Review of requirements and recommendations from the most recent inspection dated 13/02/2017

The most recent inspection of the day care setting was an unannounced care inspection. This QIP will be validated by the specialist inspector at their next inspection.

4.2 Review of requirements and recommendations from the last premises inspection dated 5/8/14 ref IN018071

The report and QIP of the previous premises inspection of 5/8/14 ref IN018071 was reviewed by the Estates Inspector who carried out that inspection and subsequent follow up actions were undertaken by the RQIA Estates Support Officer. It was during a recent incident of these subsequent follow up actions that the matters outlined in this report came to RQIA's attention.

The previous premises inspection report and QIP were not reviewed as part of this inspection.

4.3 Inspection findings

This inspection focused upon the maintenance of the centre's fire alarm and detection system, the emergency lighting system, the fire risk assessment and fire risk assessment review. A range of documentation was presented for review during this premises inspection. This documentation included inspection and test reports for the centre's fire alarm and detection system, the emergency lighting system and the fire risk assessment and fire risk assessment review.

It was good to note that the fire alarm system had been serviced regularly, the most recent reports from the specialist fire alarm company dated 18/11/16 and 8/12/16. Routine function checks to the fire alarm system were carried out by the landlord's nominated fire safety officer and records held by them indicated that these were carried several times per month. Certification relating to the servicing of the emergency lighting installation was dated 1/11/16. The Day Care Worker stated that the day care centre staff had now received instruction on monthly function testing of the emergency lighting system and these were to commence immediately and records were to be kept in the relevant log book which is already in place.

The fire risk assessment was carried out on 14/10/2010 reviewed in July 2014. The Day Care Worker stated that all staff had completed fire safety training using an e-learning package in recent months.

A number of issues were identified for attention during this premises inspection. These are detailed in the 'areas for improvement' section below.

Areas for improvement

1. The fire risk assessment should be comprehensively reviewed. It is recommended that the services of a specialist fire safety risk assessor should be employed to undertake this. See requirement 1. and recommendation 1 in the attached QIP.
2. Consideration should be given to providing on-site staff fire safety training to staff by someone possessing specialist fire safety knowledge. See recommendation 2 in the attached QIP.

Number of requirements	1	Number of recommendations:	2
-------------------------------	----------	-----------------------------------	----------

5.0 Quality improvement plan

Any issues identified during this inspection are detailed in the QIP. Details of this QIP were discussed with Anne Marie Converyas part of the inspection process. The timescales commence from the date of inspection.

The registered provider/manager should note that failure to comply with regulations may lead to further enforcement action including possible prosecution for offences. It is the responsibility of the registered provider to ensure that all requirements and recommendations contained within the QIP are addressed within the specified timescales.

Matters to be addressed as a result of this inspection are set in the context of the current registration of the day care setting. The registration is not transferable so that in the event of any future application to alter, extend or to sell the premises, RQIA would apply standards current at the time of that application.

5.1 Statutory requirements

This section outlines the actions which must be taken so that the registered person/manager meets legislative requirements based on The HPSS (Quality, Improvement and Regulation) (Northern Ireland) Order 2003, The Day Care Setting Regulations (Northern Ireland) 2007.

5.2 Recommendations

This section outlines the recommended actions based on research, recognised sources and The Day Care Settings Minimum Standards (DHSSPS, 2012). They promote current good practice and if adopted by the registered person may enhance service, quality and delivery.

5.3 Actions taken by the Registered Provider

The QIP should be completed and detail the actions taken to meet the legislative requirements stated. The registered provider should confirm that these actions have been completed and return completed QIP to Estates.Mailbox@rqia.org.uk by the inspector.

It should be noted that this inspection report should not be regarded as a comprehensive review of all strengths and areas for improvement that exist in the service. The findings reported on are those which came to the attention of RQIA during the course of this inspection. The findings contained within this report do not exempt the registered provider from their responsibility for maintaining compliance with the regulations and standards. It is expected that the requirements and recommendations outlined in this report will provide the registered provider with the necessary information to assist them to fulfil their responsibilities and enhance practice within the service.

Quality Improvement Plan

Statutory requirements

<p>Requirement 1</p> <p>Ref: Regulation 26 (4)(a)</p> <p>Stated: First time</p> <p>To be completed by: 25May 2017</p>	<p>The registered provider must undertake a comprehensive review of the fire risk assessment.</p> <p>Response by registered provider detailing the actions taken: <i>Fire risk assessment currently under review following employment of Interim Manager.</i></p>
--	---

Recommendations

<p>Recommendation 1</p> <p>Ref: Standard 28.1</p> <p>Stated: First time</p> <p>To be completed by: 25May 2017</p>	<p>The registered provider should consider employing the services of a specialist fire safety risk assessor should be employed to undertake the review of the fire risk assessment.</p> <p>Response by registered provider detailing the actions taken: <i>Fire risk assessment to be reviewed on an annual basis by external certified assessor and centre management.</i></p>
<p>Recommendation 2</p> <p>Ref: Standard 28.4</p> <p>Stated: First time</p> <p>To be completed by: 29 June 2017</p>	<p>The registered provider should consider providing on-site staff fire safety training to staff by someone possessing specialist fire safety knowledge</p> <p>Response by registered provider detailing the actions taken: <i>Monthly checks to be completed. On-site Fire Safety Warden overseeing all units in the complex will check these quarterly. All staff to complete fire safety training a.s.a.p.</i></p>

Margaret Greene

04-05-17



**The Regulation and
Quality Improvement
Authority**

**The Regulation and Quality Improvement Authority
9th Floor
Riverside Tower
5 Lanyon Place
BELFAST
BT1 3BT**

Tel 028 9051 7500

Fax 028 9051 7501

Email info@rqia.org.uk

Web www.rqia.org.uk

 [@RQIANews](https://twitter.com/RQIANews)