

# Inspection Report

9 January 2025



## Medi-Cosmetic

Type of service: Independent Hospital-Intense Pulsed Light  
Address: 683A Shore Road, Newtownabbey, BT37 0ST  
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Assurance, Challenge and Improvement in Health and Social Care



Information on legislation and standards underpinning inspections can be found on our website <https://www.rqia.org.uk/> [The Independent Health Care Regulations \(Northern Ireland\) 2005](#) and [Minimum Care Standards for Independent Healthcare Establishments \(July 2014\)](#)

## 1.0 Service information

<b>Organisation/Provider:</b> Medicosmetic	<b>Registered Manager:</b> Mrs Denise Beck
<b>Responsible Persons:</b> Mrs Denise Beck Mr Stephen Beck	<b>Date registered:</b> 3 December 2012
<b>Person in charge at the time of inspection:</b> Mrs Denise Beck	
<b>Categories of care:</b> Independent Hospital (IH) Prescribed techniques or prescribed technology: establishments using intense light sources PT(IL)	
<b>Brief description of how the service operates:</b>  Medi-Cosmetic is registered with the Regulation and Quality Improvement Authority (RQIA) as an Independent Hospital (IH) with the following categories of care: PT(IL) Prescribed techniques or prescribed technology: establishments using intense light sources.  Medi-Cosmetic also provides a range of cosmetic/aesthetic treatments. This inspection focused solely on those treatments using an intense pulse light (IPL) machine that fall within regulated activity and the categories of care for which the establishment is registered with RQIA.  <b>Equipment available in the service:</b>  <b>IPL equipment:</b> Manufacturer: Ellipse Model: Light Serial Number: 08041117 Wavelength: 555 – 950 nm  <b>Types of IPL treatments provided:</b> Hair removal Skin rejuvenation Thread vein removal Acne treatments	

## 2.0 Inspection summary

This was an announced inspection, undertaken by two care inspectors on 9 January 2025 from 10.00 am to 1.00 pm.

The purpose of the inspection was to assess progress with areas for improvement identified during the last care inspection and to assess compliance with the legislation and minimum standards.

There was evidence of good practice concerning staff recruitment; safeguarding; management of medical emergencies; infection prevention and control; the management of clinical records; and effective communication between clients and staff.

Additional areas of good practice identified included maintaining client confidentiality, ensuring the core values of privacy and dignity were upheld and providing the relevant information to allow clients to make informed choices.

No immediate concerns were identified regarding the delivery of front line client care.

## 3.0 How we inspect

RQIA is required to inspect registered services in accordance with legislation. To do this, we gather and review the information we hold about the service, examine a variety of relevant records, meet and talk with staff and management and observe practices on the day of the inspection.

The information obtained is then considered before a determination is made on whether the establishment is operating in accordance with the relevant legislation and minimum standards. Examples of good practice are acknowledged and any areas for improvement are discussed with the person in charge and detailed in the quality improvement plan (QIP).

## 4.0 What people told us about the service

Clients were not present on the day of the inspection and client feedback was assessed by reviewing the most recent client satisfaction surveys completed by Medi-Cosmetic.

Posters were issued to Medi-Cosmetic by RQIA prior to the inspection inviting clients and staff to complete an electronic questionnaire. No completed client or staff questionnaires were submitted to RQIA prior to the inspection.

## 5.0 The inspection

### 5.1 What has this service done to meet any areas for improvement identified at or since last inspection?

The last inspection to Medi-Cosmetic was undertaken on 8 January 2024; no areas for improvement were identified.

## **5.2 Inspection outcome**

### **5.2.1 How does this service ensure that staffing levels are safe to meet the needs of clients and staff are suitably trained?**

Mrs Beck told us there are sufficient staff in the various roles to fulfil the needs of the establishment and clients.

Mrs Beck confirmed that IPL treatments are only carried out by authorised operators. A register of authorised operators for the IPL equipment is maintained and kept up to date.

A review of training records evidenced that authorised operators have up to date training in core of knowledge, application training for the equipment in use, basic life support, infection prevention and control, fire safety awareness and safeguarding adults at risk of harm in keeping with the RQIA training guidance. It was identified that the core of knowledge training for one authorised operator had expired. This matter was discussed with Mrs Beck and following the inspection, RQIA received confirmation that this matter had been addressed.

All other staff employed at the establishment, but not directly involved in the use of the IPL equipment, had received IPL safety awareness training.

It was determined that appropriate staffing levels were in place to meet the needs of clients and as a result of the actions taken following the inspection that staff are suitably trained.

### **5.2.2 How does the service ensure that recruitment and selection procedures are safe?**

Recruitment and selection policies and procedures were in place, which adhered to legislation and best practice guidance for the recruitment of authorised operators.

There have been no authorised operators recruited since the previous inspection. During discussion Mrs Beck confirmed that should authorised operators be recruited in the future all recruitment documentation as outlined in Schedule 2 of The Independent Health Care Regulations (Northern Ireland) 2005 would be sought and retained for inspection.

There was evidence of job descriptions and induction checklists for authorised operators.

Discussion with Mrs Beck confirmed that she had a clear understanding of the legislation and best practice guidance in relation to recruitment and selection.

It was determined that the recruitment of authorised operators complies with the legislation and best practice guidance.

### **5.2.3 How does the service ensure that it is equipped to manage a safeguarding issue should it arise?**

Mrs Beck stated that IPL treatments are not provided to persons under the age of 18 years.

A policy and procedure was in place for the safeguarding and protection of adults at risk of harm. The policy included the types and indicators of abuse and distinct referral pathways in the event of a safeguarding issue arising with an adult. The relevant contact details were included for onward referral to the local Health and Social Care Trust should a safeguarding issue arise.

Discussion with Mrs Beck confirmed that she was aware of the types and indicators of abuse and the actions to be taken in the event of a safeguarding issue being identified.

Review of records demonstrated that Mrs Beck, as the safeguarding lead, has completed formal level two training in safeguarding adults in keeping with the Northern Ireland Adult Safeguarding Partnership (NIASP) training strategy (revised 2016) and minimum standards.

It was confirmed that a copy of the regional guidance document entitled Adult Safeguarding Prevention and Protection in Partnership (July 2015) was available for reference.

It was determined that the service had appropriate arrangements in place to manage a safeguarding issue should it arise.

### **5.2.4 How does the service ensure that medical emergency procedures are safe?**

All authorised operators had up to date training in basic life support and were aware of what action to take in the event of a medical emergency. There was a written protocol in place for dealing with recognised medical emergencies.

It was determined that the service had appropriate arrangements in place to manage a medical emergency.

### **5.2.5 How does the service ensure that it adheres to infection prevention and control (IPC) and decontamination procedures?**

The IPC arrangements were reviewed throughout the establishment to evidence that the risk of infection transmission to clients, visitors and staff was minimised.

There was an overarching IPC policy and associated procedures in place. A review of these documents demonstrated that they were comprehensive and reflected legislation and best practice guidance.

The IPL treatment room was clean and clutter free. Discussion with Mrs Beck evidenced that appropriate procedures were in place for the decontamination of equipment between use. Hand washing facilities were available and adequate supplies of personal protective equipment (PPE) were provided. As discussed previously, authorised operators had up to date training in IPC.

Mrs Beck is aware that the Department of Health (DOH) and Public Health Agency (PHA) websites provide advisory information, guidance and alerts with regards to IPC.

It was determined that the service had appropriate arrangements in place in relation to IPC and decontamination.

#### **5.2.6 How does the service ensure the environment is safe?**

The premises were maintained to a good standard of maintenance and décor. Cleaning schedules for the establishment were in place.

Observations made evidenced that a carbon dioxide (CO<sub>2</sub>) fire extinguisher is available which has been serviced within the last year.

It was determined that appropriate arrangements were in place to maintain the environment.

#### **5.2.7 How does the service ensure that IPL procedures are safe?**

A laser safety file was in place which contained the relevant information in relation to the IPL equipment. There was written confirmation of the appointment and duties of a certified laser protection advisor (LPA) which is reviewed on an annual basis. The service level agreement between the establishment and the LPA was reviewed and this expires on 18 August 2025.

Up to date local rules were in place which have been developed by the LPA and documentation dated 6 January 2025 was available confirming that the local rules would remain valid until March 2025. The local rules contained information about the IPL equipment being used. However, it was identified that the previous local rules had expired during October 2024, meaning there was a period of time where the local rules had lapsed. This matter was discussed with Mrs Beck who gave us assurances that in the future, local rules would be reviewed within specified time frames. Following the inspection RQIA received confirmation that the local rules had been reviewed on 14 January 2025.

The establishments LPA completed a risk assessment of the premises during October 2023 and documentation dated January 2025 was available confirming that the risk assessment would remain valid until March 2025. It was identified that there was a period of time where the local rules had lapsed. As stated above this matter was also discussed with Mrs Beck and assurances were provided to RQIA that in the future, the risk assessment will be renewed within specified time frames. Following the inspection RQIA received confirmation that the LPA had carried out a risk assessment of the premises on 14 January 2025. There were no recommendations made by the LPA.

Mrs Beck confirmed that IPL procedures are carried out following medical treatment protocols. The medical treatment protocols had been produced by a named registered medical practitioner. It was demonstrated that the protocols contained the relevant information about the treatments being provided and are due to expire during March 2025. Advice and guidance was provided to Mrs Beck to remove any medical treatment protocols from the laser safety file for treatments that were not being provided at Medi-Cosmetic. Mrs Beck was receptive to this advice. It was established that systems are in place to review the medical treatment protocols when due.

Mrs Beck, as the laser protection supervisor (LPS) and authorised operator has overall responsibility for safety during IPL treatments and a list of authorised operators is maintained. Authorised operators had signed to state that they had read and understood the local rules and medical treatment protocols.

When the IPL equipment is in use, the safety of all persons in the controlled area is the responsibility of the LPS.

The environment in which the IPL equipment is used was found to be safe and controlled to protect other persons while treatment is in progress. The controlled area is clearly defined and not used for other purposes, or as access to areas, when treatment is being carried out.

The door to the treatment room is locked when the IPL equipment is in use but can be opened from the outside in the event of an emergency. Authorised operators were aware that the laser safety warning sign should only be displayed when the IPL equipment is in use and removed when not in use.

The IPL machine is operated using a keypad code. Discussion with Mrs Beck confirmed the safe custody of the keypad code when not in use. Advice and guidance was provided to Mrs Beck to formalise the procedure for the safe custody of the keypad when not in use, and to make this available to all authorised operators. Assurances were given that this matter would be addressed. Protective eyewear is available for the client and operator as outlined in the local rules.

Medi-Cosmetic has an IPL register. Mrs Beck told us that the authorised operators complete the relevant section of the register every time the equipment is operated. The register reviewed included:

- the name of the person treated
- the date
- the operator
- the treatment given
- the precise exposure
- any accident or adverse incident

The arrangements in place to service and maintain the IPL equipment in line with the manufacturers guidance were reviewed. It was noted that the most recent service report of the IPL had expired on 8 January 2024. This matter was discussed with Mrs Beck who provided assurances that a date had been confirmed with an engineer to undertake servicing of the IPL equipment later in January 2025. Mrs Beck will provide RQIA with confirmation of the servicing upon completion.

As a result of the actions taken following the inspection, it was determined that appropriate arrangements are in place to operate the IPL equipment.



### **5.2.8 How does the service ensure that clients have a planned programme of care and have sufficient information to consent to treatment?**

Mrs Beck confirmed that clients are provided with an initial consultation to discuss their treatment and any concerns they may have. There is written information for clients that provides a clear explanation of any treatment and includes pre and post treatment information.

The service has a list of fees available for each IPL procedure. Fees for treatments are agreed during the initial consultation and may vary depending on the type of treatment provided and the individual requirements of the client.

During the initial consultation each client's personal information is recorded including their general practitioner (GP) details in keeping with legislative requirements and clients are asked to complete a health questionnaire.

Two client care records were reviewed. There was an accurate and up to date treatment record for every client which included:

- client details
- medical history
- signed consent form
- skin assessment (where appropriate)
- patch test (where appropriate)
- record of treatment delivered including number of shots and fluence settings (where appropriate)

Observations made evidenced that client records are securely stored. A policy and procedure was available which included the creation, storage, recording, retention and disposal of records and data protection.

The service has a policy for advertising and marketing.

It was determined that appropriate arrangements were in place to ensure that clients have a planned programme of care and have sufficient information to consent to treatment.

### **5.2.9 How does the service ensure that clients are treated with dignity, respect and are involved in the decision making process?**

Discussion with Mrs Beck regarding the consultation and treatment process confirmed that clients are treated with dignity and respect. The consultation and treatment are provided in a private room with the client and authorised operator present. Information is provided to the client in verbal and written form at the initial consultation and subsequent treatment sessions to allow the client to make choices about their care and treatment and provide informed consent.

Mrs Beck told us that clients are provided with the opportunity to complete a satisfaction survey when their treatment is complete. It was evidenced that the results of client feedback obtained during 2024 had been collated by Mrs Beck however, an anonymised summary report of this

feedback was not available for review. Advice and guidance was provided to Mrs Beck regarding this matter. Mrs Beck was receptive to this advice and gave assurances that a summary of anonymised feedback would be made available to clients and other interested parties, and an action plan developed to inform and improve the services provided, if appropriate.

It was determined that appropriate arrangements were in place to ensure that clients are treated with dignity, respect and are involved in decisions regarding their choice of treatment.

#### **5.2.10 How does the registered provider assure themselves of the quality of the services provided?**

Where the business entity operating the service is a corporate body or partnership or an individual owner who is not in day to day management of the practice, unannounced quality monitoring visits by the registered provider must be undertaken and documented every six months; as required by Regulation 26 of The Independent Health Care Regulations (Northern Ireland) 2005.

Mrs Beck was in day to day management of the practice, therefore the unannounced quality monitoring visits by the registered provider are not applicable.

Policies and procedures were available outlining the arrangements associated with the IPL treatments. Observations made confirmed that policies and procedures were indexed, dated and systematically reviewed on a three yearly basis or more frequently if required.

The arrangements for the management of complaints and incidents were reviewed to ensure that they were being managed in keeping with legislation and best practice guidance.

The complaints policy and procedure provided clear instructions for patients and staff to follow. Advice and guidance was provided to Mrs Beck to update the RQIA contact details in this policy. Mrs Beck gave us assurances this matter would be addressed following the inspection. Clients were made aware of how to make a complaint by way of the client's guide.

Arrangements were in place to record any complaint received in a complaints register and retain all relevant records including details of any investigation undertaken, all communication with complainants, the outcome of the complaint and the complainant's level of satisfaction.

A review of records confirmed that no complaints had been received since the previous inspection.

Discussion with Mrs Beck confirmed that an incident policy and procedure was in place which includes the reporting arrangements to RQIA. Mrs Beck confirmed that incidents would be effectively documented and investigated in line with legislation. All relevant incidents are reported to RQIA and other relevant organisations in accordance with legislation and RQIA [Statutory Notification of Incidents and Deaths](#). Arrangements are in place to audit adverse incidents to identify trends and improve service provided.

Mrs Beck demonstrated an understanding of her role and responsibility in accordance with legislation.

Mrs Beck confirmed that the statement of purpose and client's guide are kept under review, revised and updated when necessary and available on request.

The RQIA certificate of registration was displayed in a prominent place.

Observation of insurance documentation confirmed that current insurance policies were in place.

It was determined that suitable arrangements are in place to enable the registered persons to assure themselves of the quality of the services provided.

#### **5.2.11 Does the service have suitable arrangements in place to record equality data?**

The arrangements in place in relation to the equality of opportunity for clients and the importance of staff being aware of equality legislation and recognising and responding to the diverse needs of clients was discussed with Mrs Beck.

### **6.0 Quality Improvement Plan/Areas for Improvement**

This inspection resulted in no areas for improvement being identified. Findings of the inspection were discussed with Mrs Beck, Registered Person, as part of the inspection process and can be found in the main body of the report.



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