

Report for RQIA Inspection IN020877 - Crossmaglen Social Education Centre RQIA ID 11317 on 21 November 2014

- **The HPSS (Quality, Improvement and Regulation) (Northern Ireland) Order 2003**
- **The Day Care Setting Regulations (Northern Ireland) 2007**
- **Day Care Settings Minimum Standards 25, 27 and 28 (DHSSPS, January 2012)**

I would confirm the following matters with regard to above:

An inspection of Crossmaglen Social Education Centre was carried out by RQIA on 21 November 2014. Ms. Carmel McGrath, Registered Manager, Ms. Veronica Crossey, Day Care Worker and Mr. Alistair Farrell, Estates Officer with the Southern Health and Care Trust, Estate Services were present during this inspection.

RQIA considers that action is required by the Registered Persons in relation to the items 6, 7, 8, 10 and 11 noted below in order to ensure compliance with the above legislation and standards:

Standard 25 – Premises and grounds

Previous Issues (Estates Inspection on 14 November 2013)

1. **Previous QIP item 1.** A new floor covering had been provided in the assisted toilet.
2. **Previous QIP item 2.** The assisted toilet had been redecorated.

Current Issues

3. It is good to report that the premises being used for the purposes of Crossmaglen Social Education Centre were in very good decorative order, clean, odour free and comfortable. The premises are equipped with kitchen facilities. The local environmental health department had awarded a grade 5 to these facilities. No issues were identified for attention in relation to this standard during this inspection. This is to be commended.

Standard 27 - Safe and healthy working practices

Previous Issues (Estates Inspection on 14 November 2013)

4. **Previous QIP item 3.** A risk assessment for the prevention or control of legionella bacteria in the water systems had been completed on 19 July 2013. The report for this risk assessment was presented for review during this Estates inspection. Mr. Farrell also confirmed that the issues included in the action plan for this report had been addressed. In addition a specialist company carry out monitoring visits to the premises as part of the measures in place to prevent or control legionella bacteria in the water systems.
5. **Previous QIP item 4.** The most recent inspection and test of the fixed wiring installation was carried out on 05 November 2014. The report for this inspection and test was presented for review during this Estates inspection. This report confirmed that the installation was in a satisfactory condition and that no issues had been identified for attention. In addition the electrical equipment was inspected and tested on 07 April 2014.

Current Issues

6. Mr. Farrell agreed to confirm the outcome for the most recent legionella monitoring visit by the specialist company. The flushing to the seldom used water outlets should be increased to twice each week.
Fitness of premises Regulation 14(1)(a), 14(1)(c) & 26(2)(I)
Day Care Settings Minimum Standard 27.1
7. The space heating in the premises is provided by electric storage heaters. The surfaces of these heaters can exceed the 41 degrees Celsius surface temperature recommended to prevent burns. A risk assessment in relation to hot surfaces should be carried out and actioned as required to ensure that there are sufficient controls in place in relation to this issue.
Fitness of premises Regulation 14(1)(a) & 14(1)(c)
Day Care Settings Minimum Standard 27.1

Standard 28 – Fire Safety

Previous Issues (Estates Inspection on 14 November 2013)

8. **Previous QIP item 5.** The most recent fire risk assessment was completed the week prior to this Estates inspection. The report for this fire risk assessment was not presented for review during this inspection. Mr. Farrell agreed to forward a copy of this report to RQIA. The proposals to address the issues identified for attention in the action plan included in the fire risk assessment report should also be confirmed to RQIA.
Fitness of premises Regulation 26(4)(a)
Day Care Settings Minimum Standard 28.1
9. **Previous QIP item 6.** A drawing had been provided adjacent to the fire alarm control panel. Mr. Farrell also confirmed that a further more up to date drawing would be provided adjacent to this panel.

Standard 28 – Fire Safety Continued

Previous Issues (Estates Inspection on 14 November 2013) Continued

10. **Previous QIP item 7.** Mr. Farrell confirmed that the new procedure for carrying out monthly function checks to the emergency lighting in all premises throughout the Trust had commenced at the beginning of November 2014 although the checks to the Crossmaglen Social Education Centre premises had not yet been completed. These should be completed.

Fitness of premises Regulations 26(4)(b) and 26(4)(d)(iv)
Day Care Settings Minimum Standard 28.2

Current Issues

11. The first aid fire-fighting equipment was serviced in July 2014. The fire detection and alarm installation and the emergency lights were inspected and serviced on 06 August 2014 and again on 05 November 2014. This is to be commended. The fire safety training was provided for the staff on 10 September 2014 and a fire drill was carried out on 11 November 2014. The need to provide a fire blanket in an easily accessible location in close proximity to the area where the service users smoke should be reviewed with the Fire Risk Assessor.

Fitness of premises Regulations 26(4)(b) and 26(4)(d)(i)
Day Care Settings Minimum Standard 28.2

Action Required by Registered Persons

Items 6, 7, 8, 10 and 11 above identified for action in this report should be addressed in a prioritised and timely manner. These issues will be followed up by RQIA. This may include a further inspection on or before **20 February 2015**.

A detailed response to this inspection report should be returned to this office via email to estates@rqia.org.uk by **9 January 2015**. If you disagree with the factual accuracy of the report you should make a separate response to the above email address in order that amendments can be considered and made or your comments appended.

On **10 January 2015** inspection report will be made open to the public (bar any communication regarding factual accuracy). If you have not provided a detailed response by this date, this report will still be made open without your comments.

You will be aware that this report and any response you submit will constitute an open report on this establishment and will be made available to interested parties on request. If a detailed response is not received in writing by the required date given above, I would ask you to regard this copy of the report as final and an open document effective from **10 January 2015**.

Quality Improvement Plan

RQIA Inspection IN020877 - Crossmaglen Social Education Centre RQIA ID 11317 on 21 November 2014

Response for Item 6

Flushing of seldom used water outlets has been increased to be carried out twice weekly - Monday and Thursdays- effective from week beginning 1st December 2014 and recorded. These records are held on site in the Centre.

Response for Item 7

Risk assessment for space heaters was carried out and actioned on 21st November 2014. Additional signage indicating 'Hot Surfaces' have been erected A copy of the risk assessment and actions is held on file in the Centre..

Response for Item 8

Copy of the most recent Fire Risk Assessment carried out 18th November 2014 is being returned with this QIP

Response for Item 10

Estates Department have confirmed the monthly function checks of emergency lighting is being commenced in week beginning 12th January 2015.

Response for Item 11

The required fire blanket has been installed in the entrance hall adjacent to the door which directly accesses the area used by the service user who smokes. This was completed in week ending 5th December 2014.

Please complete the following table to demonstrate that this Quality Improvement Plan has been completed by the Registered Manager and approved by the Registered Responsible Person /Responsible Individual:

NAME OF REGISTERED MANAGER COMPLETING QIP	Carmel McGrath
NAME OF RESPONSIBLE PERSON / IDENTIFIED RESPONSIBLE PERSON APPROVING QIP	Miceal Crilly on behalf of Mairead McAlinden

QIP Position Based on Comments from Registered Persons (for RQIA use only)			QIP Closed		Estates Officer	Date
			Yes	No		
A.	All items confirmed as addressed.	-	-	-	-	-
B.	All items either confirmed as addressed or arrangements confirmed to address within stated timescales.	-	-	-	-	-
C.	Clarification or follow up required on some items.	√		√	K. Monaghan	19 January 2015