



The **Regulation** and
Quality Improvement
Authority

Ballyholme Dental Practice
RQIA ID: 11377
22a Groomsport Road
Bangor
BT20 5LN

Inspector: Colin Muldoon
Inspection ID: IN023547

Tel: 028 91 465 625
Email: ballyholmedental@btconnect.com

Variation to Registration Estates Inspection of Ballyholme Dental Practice

25 August 2015



The Regulation and Quality Improvement Authority
9th Floor Riverside Tower, 5 Lanyon Place, Belfast, BT1 3BT
Tel: 028 9051 7500 Fax: 028 9051 7501 Web: www.rqia.org.uk

1.0 General Information

Name of Establishment:	Ballyholme Dental Practice
Address:	22a Groomsport Road, Bangor, BT20 5LN
Telephone Number:	028 91 465 625
Registered Organisation/Responsible individual:	Ms Lisa Light
Registered Manager:	Ms Lisa Light
Person-in-Charge of the Establishment at the Time of Inspection:	Ms Lisa Light
Registration Category:	IH-DT
Type of Service Provision:	Private dental treatment
Maximum Number of Places Registered: (Dental Chairs)	2 with proposal to increase to 3
Date and Time of Inspection:	25 August 2015 9.30am – 10.45am
Name of Care Inspector:	Colin Muldoon

2.0 Introduction

The Regulation and Quality Improvement Authority (RQIA) is empowered under the Health and Personal Social Services (Quality, Improvement and Regulation) (Northern Ireland) Order 2003 to inspect independent hospitals providing dental treatment. A minimum of one inspection per year is required and this may be announced or unannounced.

3.0 Purpose of Variation to Registration Inspection

The purpose of the variation to registration inspection is to determine compliance with:

- The Regulation and Improvement Authority (Registration) Regulations (Northern Ireland) 2005
- The Independent Health Care Regulations (Northern Ireland) 2005
- The Regulation and Improvement Authority (Independent Health Care) (Fees and Frequency of Inspections) (Amendment) Regulations (Northern Ireland) 2011

4.0 Summary of Inspection

An application was submitted to RQIA by Ms Lisa Light, registered person, to vary the current registration of Ballyholme Dental Practice. The practice was initially registered on 25 October 2011 and the application made was to increase the number of registered dental chairs from two to three. The purpose of this visit was to carry out an Estates inspection of the practice with a focus on the work recently undertaken in respect of the application for registration of one additional dental chair.

The recent construction work included the creation of an additional surgery at the rear of the premises.

An announced variation to registration estates inspection took place on 25 August 2015 from 09.30 to 10.45. Areas for improvement were identified and are set out in the Quality Improvement Plan (QIP) appended to this report. This inspection was underpinned by the Minimum Standards for Dental Care and Treatment, March 2011.

Inspection Focus

The inspection sought to determine if the following standards have been met:

Standard 13: Prevention and Control of Infection

Standard 14: Your Care Environment

5.0 Methods/Processes

The methods/process used in this inspection included the following:

- review of the submitted variation to registration application
- discussion with Ms Lisa Light, registered person
- assessment of the environment
- review of documentation required by legislation and good practice
- evaluation and feedback

6.0 Profile of Establishment

Ballyholme Dental Practice is located in the residential Ballyholme area of Bangor. The practice is on the ground floor of semi detached premises on the Groomsport Road and has been adapted for its current use. There is a small parking area at the front of the premises.

The practice currently operates two dental chairs and there is a reception, waiting area, admin area, toilet facilities, decontamination room, plant room and staff facilities.

Application has been submitted to RQIA for a variation to the conditions relating to the existing registration. The application made was to increase the provision of registered dental chairs from two to three.

This practice is registered with RQIA as an independent hospital (IH) providing dental treatment (DT).

7.0 Inspection Findings

There has been construction work to provide an additional surgery at the rear of the premises. There was documentation relating to planning and building control approval for this work.

On the day of inspection there was still some work required to complete the fit-out of the additional surgery including the installation of sheet vinyl flooring and sealed coved skirting.

Test and inspection certification to verify the satisfactory condition of the electrical installation in the premises was not available on the day of inspection.

The inspector was informed that this has been arranged along with maintenance of the fire alarm and emergency lighting installations. The fire alarm system is being tested weekly and the inspector recommended that it be ensured that all the call points are being tested in rotation, and that the emergency lights should be function tested monthly.

There were current fire and legionella risk assessments and there were records of periodic checks relating to fire and water safety.

The fire risk assessment should be revisited to ensure that risks are fully considered and any necessary actions identified.

With regard to fire safety any flammable or combustible items should be removed from the internal plant room and the vent in the plant room door reviewed.

There was a valid Gas Safe certificate for the boiler installation but no documentation for the medical gas system.

Six requirements were made as a result of this variation to registration estates inspection; details can be found in the attached Quality Improvement Plan (QIP).

8.0 Quality Improvement Plan

The issues identified during this inspection are detailed in the QIP. Details of this QIP were discussed with Ms Lisa Light as part of the inspection process.

The registered person/manager should note that failure to comply with regulations may lead to further enforcement action including possible prosecution for offences. It is the responsibility of the registered person/manager to ensure that all requirements and recommendations contained within the QIP are addressed within the specified timescales.

8.1 Statutory Requirements

This section of the QIP outlines the actions which must be taken so that the registered person meets legislative requirements based on The HPSS (Quality, Improvement and Regulation) (Northern Ireland) Order 2003 and The Independent Health Care Regulations (Northern Ireland) 2005.

8.2 Recommendations

This section of the QIP outlines the recommended actions based on research, recognised sources and the Minimum Standards for Dental Care and Treatment, March 2011. They promote current good practice and if adopted by the registered person may enhance service, quality and delivery.

8.3 Actions Taken by the Registered Manager/Registered Person

The QIP should be completed by the registered manager to detail the actions taken to meet the legislative requirements stated. The registered person will review and approve the QIP to confirm that these actions have been completed by the registered manager. Once fully completed, the QIP will be returned to estates.mailbox@rqia.org.uk and assessed by the inspector.

9.0 Conclusion

A number of issues have been identified during this inspection which need to be addressed. Registration of the third dental chair will be approved on completion of the actions identified in the QIPs in respect of the care inspection and this estates inspection.

Quality Improvement Plan

The findings of this inspection were discussed with Ms Lisa Light, registered person, as part of the inspection process.

This inspection resulted in six requirements being made. The registered provider/manager is asked to sign the appropriate page confirming they are assured about the factual accuracy of the content of the report.



Matters to be addressed as a result of this inspection are set in the context of the current registration of your premises. The registration is not transferable so that in the event of any future application to alter, extend or to sell the premises the Authority would apply standards current at the time of that application.

Enquiries relating to this report should be addressed to:

**Regulation and Quality Improvement Authority
9th Floor
Riverside Tower
5 Lanyon Place
Belfast
BT1 3BT**

It should be noted that this inspection report should not be regarded as a comprehensive review of all strengths and weaknesses that exist in the establishment. The findings set out are only those which came to the attention of RQIA during the course of this inspection. The findings contained within this report do not absolve the registered persons from their responsibility for maintaining compliance with minimum standards and regulations.

Quality Improvement Plan	
Requirements	
Requirement 1 Ref: Regulation 25.-(2)(a) To be Completed by: Before registration of the third dental chair	The remaining work required to bring the additional surgery to satisfactory operational condition should be fully completed.
	Response by Registered Manager Detailing the Actions Taken: All work has now been completed.
Requirement 2 Ref: Regulation 25.-(2)(a) To be Completed by: Before registration of the third dental chair	Test and inspection certification which verifies that the electrical installation is in a satisfactory condition should be obtained from a competent person.
	Response by Registered Manager Detailing the Actions Taken: All work completed as required
Requirement 3 Ref: Regulation 25.-(4)(a) To be Completed by: 25 September 2015 and ongoing	The emergency lights should be regularly maintained by a competent contractor and function tested monthly in accordance with good practice
	Reference should be made to BS5266
	The fire alarm system should be regularly maintained by a competent contractor and it should be ensured that all manual call points are included in rotation in the weekly function test. Reference should be made to BS5839
	Response by Registered Manager Detailing the Actions Taken: All work completed by DMG our electrical contractor and testing is carried out on a weekly/monthly basis and recorded

<p>Requirement 4</p> <p>Ref: Regulation 25.-(4)(f)</p> <p>25.-(4)(b)</p> <p>To be Completed by: 25 September 2015</p>	<p>The fire risk assessment should be reviewed and include more detailed identification and assessment of fire risks. An action plan to address any issues identified should be fully addressed within timescales acceptable to the fire risk assessor.</p> <p>The surface of the escape route path from the rear of the building should be made good.</p> <p>Response by Registered Manager Detailing the Actions Taken: The escape route path is now clear.</p> <p>The fire risk assessments have been reviewed and updated to include action plans. we have wrote up the action plans for this year and will continue to review on a yearly basis.</p>		
<p>Requirement 5</p> <p>Ref: Regulation 25.-(4)(f)</p> <p>To be Completed by: 25 September 2015</p>	<p>With regard to the internal plant room the vent in the door (fire) and the storage of paint etc materials should be reviewed by the fire risk assessor.</p> <p>Response by Registered Manager Detailing the Actions Taken: This has now been cleared and room tidied, the vent has now been sealed with fire retardant tiles.</p>		
<p>Requirement 6</p> <p>Ref: Regulation 25.-(2)(a)</p> <p>To be Completed by: 25 September 2015.</p>	<p>Certification which verifies that the medical gas installation is in a safe and satisfactory condition should be obtained from a competent person.</p> <p>Response by Registered Manager Detailing the Actions Taken: Arrangements have been made for RA medical to come in october to check our pipes and machine.</p>		
<p>Registered Manager Completing QIP</p>	<p>Lisa Light</p>	<p>Date Completed</p>	<p>15/10/15</p>
<p>Registered Person Approving QIP</p>		<p>Date Approved</p>	<p>18/10/15</p>
<p>RQIA Inspector Assessing Response</p>		<p>Date Approved</p>	<p>30/10/15</p>

Please ensure the QIP is completed in full and returned to estates.mailbox@rqia.org.uk from the authorised email address

Please provide any additional comments or observations you may wish to make below: