



The Regulation and  
Quality Improvement  
Authority

**THE REGULATION AND QUALITY IMPROVEMENT AUTHORITY**  
9th floor Riverside Tower, 5 Lanyon Place, Belfast, BT1 3BT  
Tel: 028 9051 7500 Fax: 028 9051 7501

## **Variation to Registration Inspection Report**

<b>Inspection No:</b>	<b>20168</b>
<b>Name of Establishment:</b>	<b>P G Lawson and Associates</b>
<b>Inspector's Name:</b>	<b>Jo Browne</b>
<b>Date of Inspection:</b>	<b>15 August 2014</b>

**1.0 GENERAL INFORMATION**

<b>Name of establishment:</b>	P G Lawson and Associates
<b>Address:</b>	28-32 Rathfriland Street Banbridge BT32 3LA
<b>Telephone number:</b>	028 4066 2645
<b>Registered Organisation/Registered Provider:</b>	Mr Peter Lawson
<b>Registered Manager:</b>	Mr Peter Lawson
<b>Person-in-charge of the establishment at the time of inspection:</b>	Mr Peter Lawson
<b>Registration Category:</b>	IH-DT
<b>Type of service provision:</b>	Private dental treatment
<b>Maximum number of places registered: (dental chairs)</b>	8 Increasing to 9 post inspection
<b>Date and type of previous inspection:</b>	Variation to Registration Inspection 28 February 2014
<b>Date and time of inspection:</b>	15 August 2014 10.00 – 10.40
<b>Name of inspector:</b>	Jo Browne

## **2.0 INTRODUCTION**

The Regulation and Quality Improvement Authority (RQIA) is empowered under the Health and Personal Social Services (Quality, Improvement and Regulation) (Northern Ireland) Order 2003 to inspect independent hospitals providing dental treatment. A minimum of one inspection per year is required and this may be announced or unannounced.

## **3.0 PURPOSE OF VARIATION TO REGISTRATION INSPECTION**

The purpose of the variation to registration inspection is to determine compliance with:

- The Regulation and Improvement Authority (Registration) Regulations (Northern Ireland) 2005;
- The Independent Health Care Regulations (Northern Ireland) 2005; and
- The Regulation and Improvement Authority (Independent Health Care) (Fees and Frequency of Inspections) (Amendment) Regulations (Northern Ireland) 2011.

The purpose of this inspection was to review the arrangements in the practice in relation to the additional ground floor surgery and the readiness of the practice for the provision of private dental care and treatment associated with the application of variation for one additional dental chair.

## **4.0 METHODS/PROCESSES**

The methods/process used in this inspection included the following:

- review of the submitted variation to registration information;
- discussion with Mr Peter Lawson, registered provider;
- discussion with staff;
- assessment of the environment;
- review of documentation required by legislation and good practice; and
- evaluation and feedback.

## 5.0 PROFILE OF ESTABLISHMENT

P G Lawson and Associates dental surgery is located within commercial premises which have been adapted and converted to accommodate a dental practice. It is located in the centre of Banbridge town. Public car parking is available nearby for patients.

The establishment is accessible for patients with a disability with patient facilities located on the ground floor. Two waiting areas, reception and storage facilities together with six dental surgeries are also available on the ground floor. A dedicated decontamination room, room which houses the Orthopan Tomogram (OPG) machine, offices, staff and storage facilities together with three surgeries are available on the first floor.

Application has been submitted to the RQIA for a variation to the conditions relating to the existing registration. The application made was to increase the provision of registered dental chairs from eight to nine.

Mr Peter Lawson has been the registered provider and manager of P G Lawson and Associates since initial registration with RQIA during October 2011.

Mr Lawson works alongside a team of associate dentists. They are supported in their role by a team of dental nurses, hygienists and administration staff. Staff within the practice are supported by Ms Linda Bradford-Walker the practice manager.

The establishment's statement of purpose outlines the range of services provided.

Following this inspection registration of nine dental chairs is recommended.

A certificate of registration will be issued by RQIA reflecting the increased number of registered dental chairs.

## 6.0 SUMMARY

An application was submitted to RQIA by Mr Peter Lawson, responsible individual, to vary the current registration of P G Lawson and Associates. The practice was initially registered on 14 October 2011 for five dental chairs. Following the initial registration an application to vary the registration and increase the number of dental chairs from five to seven was approved on 13 February 2012 and further increased from seven to eight chairs on 28 February 2014. This application is to increase the number of registered dental chairs from eight to nine.

The purpose of this inspection was to review the arrangements in the practice in relation to the additional ground floor surgery and to review the readiness of the practice for the provision of private dental care and treatment associated with the application of variation for one additional dental chair.

The variation application was submitted to RQIA, on 7 February 2014, together with plans of the extended premises; these were reviewed as part of the inspection process.

The inspection was carried out by Jo Browne on 15 August 2014 between the hours of 10.00 and 10.40.

Mr Peter Lawson was available throughout the inspection and for feedback at the conclusion of the inspection.

During the course of the inspection the inspector discussed operational issues, examined a selection of records and carried out a general inspection of the establishment.

The inspector reviewed the updated statement of purpose and patient guide which reflected the new arrangements in the practice.

Dental practices in Northern Ireland have been directed by the DHSSPS, that best practice recommendations in the Health Technical Memorandum (HTM) 01-05, Decontamination in primary care dental practices, along with Northern Ireland amendments, should have been fully implemented by November 2012.

HTM 01-05 was updated in 2013 and Primary Care Dental Practices were advised of this through the issue of Professional Estates Letter (PEL) (13) 13 on 1 October 2013. The PEL (13) 13 advised General Dental Practitioners of the publication of the 2013 version of HTM 01-05 and the specific policy amendments to the guidance that apply in Northern Ireland.

A separate decontamination room is available at this practice. The room is spacious and fully equipped. Discussion with staff and a review of the arrangements in place confirmed that the decontamination room and the equipment in place is sufficient to meet the demands of the additional dental chair.

The inspector undertook a tour of the new ground floor surgery and the decontamination room. The practice now consists of nine dental surgeries, patient and staff toilets, waiting and reception areas, staff facilities, decontamination area, room housing the OPG, storage areas and office space. All areas were finished to a very high standard and were well decorated and maintained.

The additional ground floor surgery has an intra-oral x-ray machine installed. A subsequent critical examination had been undertaken by the appointed radiation protection advisor (RPA). The inspector reviewed the updated local rules as part of the inspection. Mr Lawson confirmed that recommendations made by the RPA had been addressed.

A review of the records and discussion with Mr Lawson demonstrated that the relevant recruitment checks, including the enhanced AccessNI check, have been received for the newly employed staff. The practice manager has established a robust organised system for the maintenance and retention of staff personnel files.

No requirements and no recommendations were made as a result of this variation to registration inspection. Registration of nine dental chairs is recommended.

The inspector would like to thank Mr Lawson and staff for their helpful discussions, assistance and hospitality throughout the inspection process.

## **7.0 INSPECTION FINDINGS**

### **7.1 Statement of purpose**

The inspector reviewed the statement of purpose which had been updated to reflect the increased number of dental chairs and the new arrangements in the practice.

### **7.2 Patient Guide**

Review of the patient guide evidenced that it had been updated to reflect the new arrangements in the practice.

### **7.3 Infection prevention and control/decontamination**

Dental practices in Northern Ireland have been directed by the DHSSPS, that best practice recommendations in the Health Technical Memorandum (HTM) 01-05, Decontamination in primary care dental practices, along with Northern Ireland amendments, should have been fully implemented by November 2012. HTM 01-05 was updated in 2013 and Primary Care Dental Practices were advised of this through the issue of Professional Estates Letter (PEL) (13) 13 on 1 October 2013. The PEL (13) 13 advised General Dental Practitioners of the publication of the 2013 version of HTM 01-05 and the specific policy amendments to the guidance that apply in Northern Ireland.

A separate decontamination room is available at this practice. The room is spacious and fully equipped. Discussion with staff and a review of the arrangements in place confirmed that the decontamination room and the equipment in place is sufficient to meet the demands of the additional dental chair.

### **7.4 Environment**

The inspector undertook a tour of the new ground floor surgery and the decontamination room. The practice now consists of nine dental surgeries, patient and staff toilets, waiting and reception areas, staff facilities, decontamination room, a room housing the OPG, storage areas and office space. All areas were finished to a very high standard and were well decorated and maintained.

### **7.5 Radiology**

The additional ground floor surgery has an intra-oral x-ray machine installed. The inspector reviewed the updated local rules, a copy of which were observed to be displayed within the surgery. A subsequent critical examination had been undertaken by the appointed radiation protection advisor (RPA) on 1 August 2014. Mr Lawson confirmed that recommendations made by the RPA had been addressed.

## **7.6 Recruitment of staff**

A review of the records and discussion with Mr Lawson demonstrated that the relevant recruitment checks, including the enhanced Access NI check, have been received for newly employed staff. The practice manager has established a robust organised system for the maintenance and retention of staff personnel files.



## **8.0 QUALITY IMPROVEMENT PLAN**

The findings of this inspection were discussed with Mr Lawson as part of the inspection process.

This inspection resulted in no recommendations or requirements being made. The registered provider is asked to sign the appropriate page confirming they are assured about the factual accuracy of the content of the report.

Matters to be addressed as a result of this inspection are set in the context of the current registration of your premises. The registration is not transferable so that in the event of any future application to alter, extend or to sell the premises the RQIA would apply standards current at the time of that application.

Enquiries relating to this report should be addressed to:

**Jo Browne  
Regulation and Quality Improvement Authority  
9th Floor  
Riverside Tower  
5 Lanyon Place  
Belfast  
BT1 3BT**

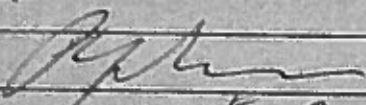


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No requirements or recommendations resulted from the variation to registration inspection of P G Lawson and Associates which was undertaken on 15 August 2014 and I agree with the content of the report. Return this QIP to [Independent.Healthcare@rqi.org.uk](mailto:Independent.Healthcare@rqi.org.uk)

Please provide any additional comments or observations you may wish to make below:

NAME OF REGISTERED MANAGER COMPLETING	P.G. LAWSON
NAME OF RESPONSIBLE PERSON / IDENTIFIED RESPONSIBLE PERSON APPROVING	P.G. LAWSON

Approved by:	Date
	26/8/2014
B.C. [Signature]	28/8/14

P G Lawson and Associates – Variation to Registration Inspection 15 August 2014