

How to Download and Use Our New App - RQIA Update

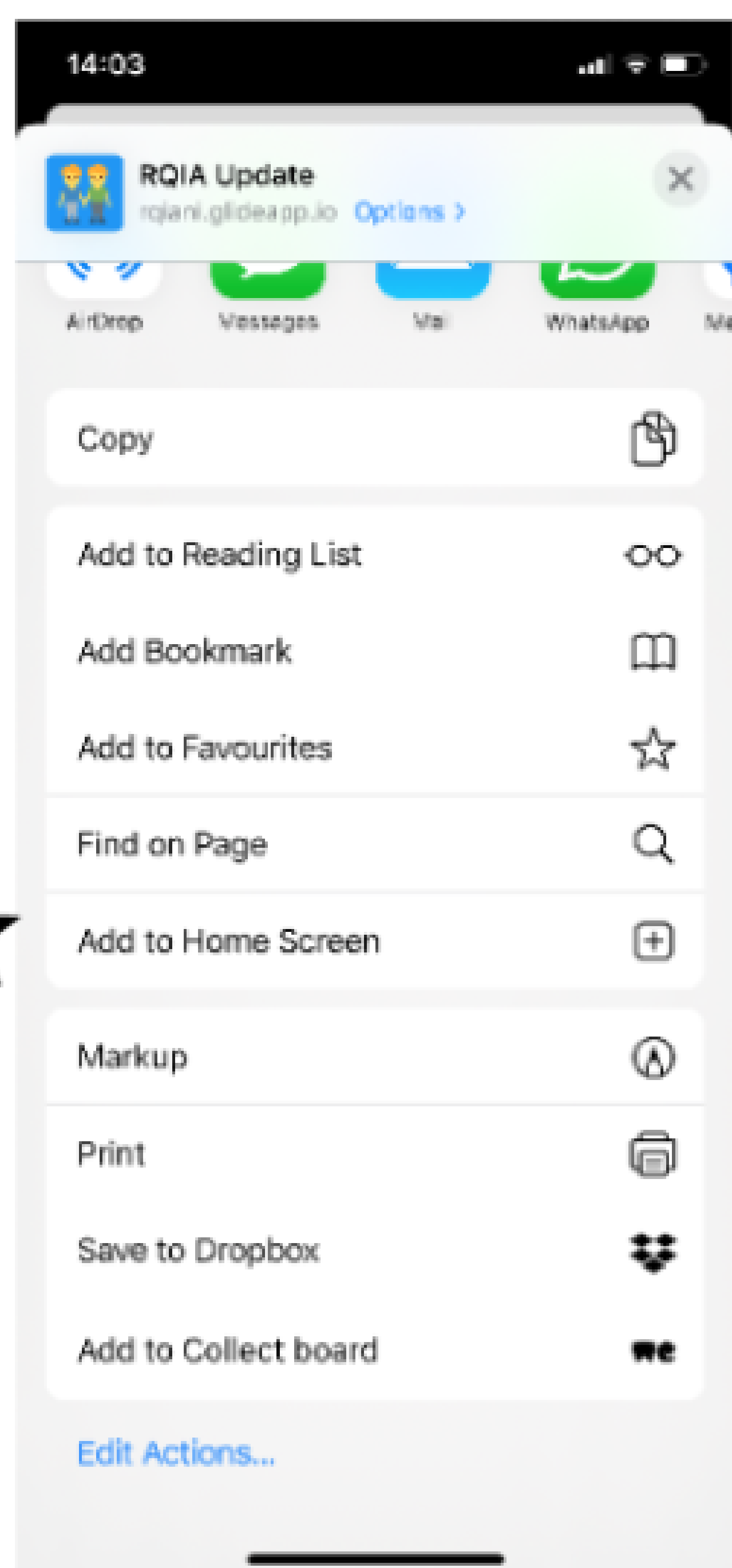


The Regulation and
Quality Improvement
Authority

Step 1

Visit our RQIA Update app

<https://rqiani.glideapp.io/>



Step 2

Tap the 'send to' icon on phone and scroll down until 'Add to Home screen' option and select. The app should now appear on your homescreen.

Step 3

'Click' on the app or open the link above on a computer's web browser



Step 4

You have a choice - click on 'need help' or 'All okay' to tell us how you are getting on and what support you need

Cancel Form Submit

Let us know who you are and what you want done so we can get in touch.

Task

Required

What do you need done?
Required

Trust Area
Required

Service Provider/Name
Required

Email
Required

Phone

Additional Comments

Step 6

Click 'submit' (top right hand corner) and your information will be sent to RQIA



Help!

Help Request

Let us know where you need help or where you can help



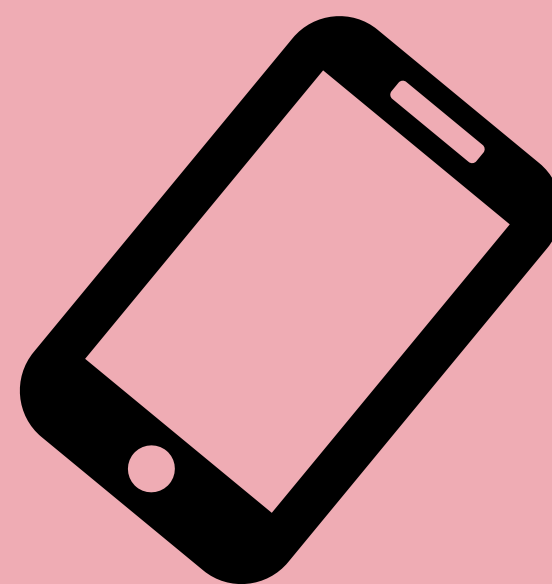
Help needed



All okay

Step 5

Complete the template. 'Task' has five drop down choices. Other sections require the typing of text.



Accessing the App

If your security settings on your computer deny access please ask your IT support service to unlock and grant you permission.

However, this will be a quick and easy process if managers on duty use the app from their smart phone.

How often should I update via the app?

Information can be uploaded any time of day. However, we ask that the manager on duty provides a daily status update at the start of the each working day.